

### Chapter 1, Vocabulary 1

1. I am the head of research at Hamilton Chemicals.
2. Eighteen years.
3. I have both a Bachelor's and a Master's in chemistry.
4. I attended New York University.
5. 2007.
6. I work in the chemical research area.

### Chapter 1, Vocabulary 3

1.
  - I see you have an advanced degree in economics.
  - Yes, I studied at MIT with Gerhard Müller.
  - Interesting.
2.
  - You have an impressive background in information technologies. Tell me about yourself.
  - I've been managing tech support teams for ten years now.
3.
  - Your portfolio is impressive. Did you start out in web design?
  - Actually, no. I began as a graphic designer for a magazine publisher.
4.
  - Tell me about your qualifications for the position.
  - I have an MBA and over eight years' experience following changes and developments in the field.

### Chapter 1, Grammar 2

1. Have you talked to Lydia before?
2. Has your wife met Tanya?
3. Have we met?
4. Have your children studied English before?
5. Has Max been here before?
6. Have I told you my good news?

### Chapter 1, Conversation 1

- What are your qualifications for the job?
- I've managed a team of salespeople for the past five years.

### Chapter 1, Conversation 2

- Good morning, thank you for calling Somerville Recruiters.
- Good morning. I'm looking for a job in telecommunications.
- What kind of experience do you have?
- I have two years' experience in marketing.
- We don't have any marketing positions now, but we do have other openings.
- Could I get some information about the openings?
- Sure. You'll need to come to our office and fill out an application.
- OK. Is it all right if I come by this morning?
- Absolutely. I look forward to meeting you.

### Chapter 1, Comprehension 1

Ellen: So you got your undergraduate degree at Franklin College?

Yoshi: Yes. I have a major in Art History and a minor in Marketing.

Ellen: Art History and Marketing. That's an interesting combination.

Yoshi: Well, I've always loved art. But I was also interested in marketing.

Ellen: I see you also studied Graphic Design.

Yoshi: Yes I got a certificate in Graphic Design at the Art Academy.

Ellen: Wow, we've certainly been looking for someone with your educational background.

Yoshi: And I have been looking for a company where I can apply all of my skills.

Ellen: Can I see samples of your work?

Yoshi: Yes. Would you like to see my portfolio?

Ellen: Mm hm.

Yoshi: It includes some marketing campaigns I've worked on as well as some projects I did in college.

Ellen: This is very impressive, Yoshi. Your style is modern and original.

Yoshi: Thank you.

### Chapter 1, Speaking / Role Play

– So you've been a manager all five years at Harrison and Pierce?

– No, I was hired as a market researcher, but then I got promoted.

– Tell me about that.

– Well, I worked on a very successful marketing campaign, and my supervisor decided I was ready for more responsibility.

– How well do you handle large-scale projects?

– Very well, I think. I'm currently managing a \$1.5 million campaign for web, radio, and TV.

– Nice. What's your greatest weakness?

– I get completely caught up in my work sometimes and forget to eat, drink, or sleep.

– It's important to work hard, but for creative work, you need to stay sharp.

– I know. I'm working on that.

– So, tell me, why do you want to work at Fargo?

### Chapter 2, Vocabulary 2

1. Shall we take Steve and Lisa on a dinner boat tour of the city?
2. Would you like to go to the movies with me?
3. What if we go dancing?
4. Would you like to go to the fine arts museum?
5. Do you want to have dinner at home tonight?

### Chapter 2, Conversation 1

- Did you look over the guest list?  
– Yes, I looked it over last night.

### Chapter 2, Conversation 2

- Good morning, Tom. Is everything ready for the meeting?  
– I think so, Mr. Walker. I set up the room this morning.  
– Do you have the agenda?  
– Yes, I do. It's right here.  
– Let me look it over for just a minute. Is the coffee ready?  
– No, not yet. I'm making it right now. Should I buy some doughnuts?  
– Yes, that's a good idea. And what about lunch?  
– We could order sandwiches from Jim's Deli.  
– Sandwiches are good. Or we could all go out.  
– Should I make a reservation somewhere?  
– No, let's wait and see how the meeting is coming along around noon.

### Chapter 2, Comprehension 2

- Hi, Becky. How are the plans coming along for Walter's retirement party?  
– Everything is going great, Alan. We've chosen a location and a caterer. We're working on the menu and the invitations now.  
– Wow. It sounds more like a wedding than a party.  
– No, no. It's going to be very informal. And it's only for 60 people.  
– Only 60 people? You must be stressed out. It's a lot of work to plan such a big party.  
– Actually, I'm completely relaxed. I'm working with a party planner.  
– A party planner? Really?  
– Yes. She's taking care of everything. Right now we're talking over ideas for the entertainment. I'm thinking of hiring a DJ!  
– That sounds great. So why haven't I gotten an invitation yet?

- Oh, they're not ready yet. I just picked up a sample from the printer. Do you want to see it?
- No, no. I can wait. Well, Becky, good luck with all the preparations.
- Thanks, Alan. See you at the party!

### Chapter 2, Speaking / Role Play

- How are you and Jeff coming along with the presentation?
- It's going well. I think we'll finish it later today.
- Great. By the way, did you know it's Jeff's 20th anniversary with the company?
- Really? That's a big milestone.
- We should take him out.
- Good idea. How about drinks after work?
- I was thinking something bigger. Maybe a dinner with all the team members?
- That would be nice.
- There's a great new seafood restaurant in town.
- I don't know. I think Jeff is more of a meat-and-potatoes kind of guy.
- Oh, OK. Well, I'll look up some other restaurants then.
- Great. We can talk it over more tomorrow.

### Chapter 3, Grammar 1

1.

- How was your hiking trip?
- Oh, it was so long.
- What do you mean?
- We walked over 12 miles in one day. I was exhausted!

2.

- Did your flight to Los Angeles go OK?
- Oh, don't ask. It was horrible.
- Was the weather bad?
- Yes, we were delayed 8 hours.

3.

- Did you have fun at the beach?
- Not really. It was so hot. I think it was 105 degrees in the sun.
- Did you have an umbrella?
- Yes, but it didn't help. I stayed in the ocean all day to keep cool.

4.

- I had a terrific vacation.
- I'm glad to hear that. What did you do?
- I went surfing, sailing, and snorkeling.

– Sounds like a lot of fun.

5.

– Have you ever gone fishing?

– Yes, it's so boring.

– I know. You just sit and stare at the water.

– You know, I've never actually caught a fish.

### **Chapter 3, Conversation 1**

– What outdoor activities do you like?

– I like cold weather sports like skiing and skating.

### **Chapter 3, Conversation 2**

– This is the most relaxing vacation ever.

– I know. I'm having such a good time.

– What should we do today?

– Have you ever been surfing?

– No. Have you?

– Yes, it's a lot of fun. Let's do it.

– It looks a little difficult and possibly dangerous. I think I'll pass.

– Well, then how about sailing?

– Hmm ... Have you ever gone sailing before?

– Lots of times. My father has a boat.

– OK. I'll try it.

### **Chapter 3, Comprehension 1**

Brian: Marta, are those pictures from your party?

Marta: No, I'm taking a photography class. This is my homework.

Brian: I didn't know you were interested in Photography.

Marta: I love Photography.

Brian: These are really amazing, Marta. You're really talented.

Marta: Thanks.

Brian: Where did you take these? It looks beautiful.

Marta: Michelle and I went hiking at the State Park. So I brought my camera along. The weather was fantastic.

Brian: I can see that.

Marta: It was one of my best hiking days ever.

Brian: Maybe I can come with you next time.

### Chapter 3, Speaking / Role Play

- Where should we go on vacation this year?
- Let's go someplace warm.
- Like where?
- Maybe Bermuda.
- You know I don't like the beach. I always get a sunburn.
- But the kids would be so happy there.
- And what about my happiness, huh?
- Wouldn't you like to try water-skiing or sailing?
- Sailing, huh? You know I've always wanted to try it.
- And Bermuda would be the perfect place for it.

### Chapter 4, Vocabulary 1

1. I really don't like this restaurant. It's dark and the decor is strange.
2. We got our food very quickly. The waiters are so efficient.
3. The pasta I ordered was delicious. And this chocolate cake is outstanding.
4. Are you sure we can afford this restaurant?

### Chapter 4, Vocabulary 4

1. My wife and I are celebrating our 15th wedding anniversary this weekend. Where should we go for a special dinner?
2. I'm on my way to a three-hour meeting, and I'm starving. I need to grab a quick bite to eat.
3. I have a lunch meeting with George Cooper from AmTel today. Any suggestions?
4. There's nothing to eat at home, and I'm too tired to go out.
5. It's my sister's 30th birthday. I want to take her somewhere fun.

### Chapter 4, Conversation 1

- What is the steak served with?
- It comes with roasted potatoes.

### Chapter 4, Conversation 2

- I'd like to invite you to dinner Friday night.
- Thank you. That sounds great.
- There's a British pub on River Road that I think you would like.
- Do you mean Big Ben's?
- Yes. Do you know it?
- Yes, I love the fish and chips there.
- So do I. On Fridays they have live music.

- That sounds like fun. Do you want to meet there?
- No, no. I'll pick you up at 7:00.
- Sounds great. I'm looking forward to it.

#### Chapter 4, Comprehension 1

- Are you ready to order?
- Yes, I am. How is the salmon cooked?
- It's grilled.
- And what is it served with?
- It comes with mashed potatoes and green beans.
- Could I order roasted potatoes instead?
- Of course.
- And instead of green beans, could I have grilled vegetables?
- We can offer you steamed vegetables.
- OK. That'd be fine.
- Would you care for anything else?
- Could I have a glass of white wine?
- Yes, I'll bring that right away.

#### Chapter 4, Speaking / Role Play

- I was planning to make a reservation at Café Victor for lunch with the new client next week.
- Café Victor? Are you sure that's the best choice?
- The food is excellent. Have you ever had their seafood lunch special?
- Yes, it's delicious. But it's always busy there and a little loud.
- You're right. Probably not the best place to launch the new relationship, huh?
- How about Relish? The atmosphere is relaxing and the food is excellent.
- Relish. That's a great idea.
- It's not as crowded as Café Victor, and the view of the river is spectacular.
- I'd better call them right away to make sure we can get a good table.
- Good luck. Let me know once it's all confirmed, OK?
- Will do. And thanks for the suggestion.

#### Chapter 5, Vocabulary 4

1. Excuse me. Where's seat 23D?
2. Have your bags been in your possession at all times?
3. Would you like something to drink?
4. Please fasten your seatbelts in preparation for takeoff.

### Chapter 5, Conversation 1

- Did you have a good flight?
- It was a bit rough because of the bad weather.

### Chapter 5, Conversation 2

- Good evening. Where are you traveling?
- Rio de Janeiro.
- Your passport and ticket, please.
- Here you are.
- How many bags will you be checking?
- One. I also have one carry-on bag.
- Your carry-on is too big. You'll have to check it.
- OK. I'll just need to take one or two things out.
- Here's your boarding pass. Your flight will be boarding at Gate 12 in one hour.
- Thank you very much.

### Chapter 5, Comprehension 1

Ellen: Oscar, are you sure the tickets are wrong?

Oscar: Yes, I'm sure. Can you give them a call?

Ellen: Yes, I'll give them a call. What's the number?

Oscar: 484-5083.

Ellen: Got it.

Recording: Welcome to ETravel. For reservations, press 1. For flight information, press 2. For Customer Service, press 3. ~ Please wait while I transfer your call to a customer service representative.

Julie: Welcome to ETravel. This is Julie speaking. How can I help you?

Ellen: Yes, Hello, Julie. There's a mistake on our tickets.

Julie: What seems to be the problem?

Ellen: The dates are wrong.

Julie: And your name?

Ellen: Ellen Hoffman-Ruiz and Oscar Ruiz.

Julie: One moment, please. Yes, here we are, you are booked on the March 9th flight, returning March 16.

Ellen: The days are correct, but the month is wrong. We want to leave on April 9.

Julie: OK I've made the change. It will be reflected in the computer when you check in at the airport.

Ellen: Thank you very much.

Julie: Have a nice day.



Ellen: I can't wait for a vacation.

### Chapter 5, Speaking / Role Play

- Excuse me. My mother has seat 12A and I have seat 22D.
- You would prefer to sit together, right?
- Yes, please.
- Let me check to see what we have available.
- Could one of us have a window seat, please?
- I'm sorry, but there are no more seats available in coach.
- But we really need to sit together.
- Would you like me to check business class?
- Yes, please do. I can use my frequent flier miles to upgrade.
- I have seats 5A and 5B in business class.
- We'll take them. Thank you.

### Chapter 6, Quiz 3

1.

- Do you have any teaching experience?
- Yes, I ran all the computer training at Division One, Inc.
- When did you work there?
- From 2008 to 2011.

2.

- The food is delicious. Who's the caterer?
- Christine Carson. She's really great.
- Does she do weddings, too?
- I think so. I'll give you her number.

3.

- So how do you like Hawaii?
- It's wonderful. I'm really glad we came.
- Me, too. It's so beautiful and relaxing.
- We should come back next year.

4.

- How is the chicken prepared?
- It's stuffed with onions and mushrooms.
- Sounds good. I'll try that.
- Would you care for anything else?

5.

- Would you like a window or an aisle seat?

- Either is fine.
- Do you have any baggage?
- Just my carry-on.

### Chapter 7, Vocabulary 1

1. Can you get this prescription filled for me, please?
2. Did you want me to return your book?
3. I had the tire pressure and oil checked today.
4. I have to get my watch fixed.
5. My blue suit should be ready today. Can you pick it up this afternoon?
6. Judy's picking up some groceries after work.

### Chapter 7, Conversation 1

- Can we get the car fixed today?
- No, there's nowhere to get it fixed on a Sunday.

### Chapter 7, Conversation 2

- I have a lot to do before the dinner party tomorrow night.
- Like what?
- Well, first of all, I need to clean the house.
- Why don't you ask the kids to help with that?
- That's a good idea. But I still have to go food shopping and cook.
- Why don't you do the shopping online and have the groceries delivered?
- That would save a lot of time, wouldn't it?
- And you know you can count on me to help with the cooking, right?
- I know. Thanks. I guess I'm just a little nervous about the party.
- Don't be. Everything's going to be just fine.

### Chapter 7, Comprehension 1

Yoshi: Hey Marta.

Marta: Hi.

Yoshi: Do you have those files for me?

Marta: Yes. Um. They're right here.

Yoshi: Thanks. By the way, do you know where I can get my dry cleaning done around here?

Marta: There's a dry cleaner right on the corner on Madison.

Yoshi: Are they good?

Marta: I have my clothes done there. And they also have a laundry service.

Yoshi: Thanks. That sounds perfect

Marta: Oh. I also have to get my allergy prescription filled.

Yoshi: Well, there's a pharmacy right across the street from the dry cleaner's.

Marta: Thanks. OK. One last question.

Yoshi: Yes?

Marta: Can you suggest a good place for lunch?

Yoshi: I usually just go to the diner right downstairs. But there's a good pizza place by the train station.

Marta: Thanks. Well, I guess I should start looking through these files.

### Chapter 7, Speaking / Role Play

– Is everything ready for our trip?

– Yes. I think I remembered to do everything.

– Did you get the oil changed?

– Yes, and I got the tires checked.

– Good. Did you remember to fill your prescription?

– I dropped it off last night. I'm going to pick it up now.

– Can you also stop by the library and return a few books?

– Sure. Anything else?

– Can you pick up my dry cleaning?

– Yes, I can.

– Actually, the supermarket is by the dry cleaner's. Could you pick up a few things for the road?

– Sure, but you're reaching the limits of my memory here.

– Just a second. I'll write it all down for you.

– Wouldn't you rather just come with me?

### Chapter 8, Vocabulary 2

1. It's wet and it's slippery out there this morning. Take it easy on the roads, and give yourself plenty of extra time to get to work.

2. Construction on Route 18 is causing major delays. Follow the detour signs from Exit 8, or plan an alternate route.

3. The President is in New York City today. Fifth Avenue between 55th and 59th Streets is closed to traffic. You'll want to take public transportation to get to any mid-town destinations.

4. There are eight inches of snow on the ground and it's still coming down. The roads will not be cleared in time for morning rush hour, so you should either stay home or use public transportation.

5. There's been an accident on Jefferson Parkway at the intersection of Livingston Avenue. Only the right lane is open. Try to avoid the area if you can.

### Chapter 8, Vocabulary 4

1. I live in the city, and I take the subway to work. It takes about 30 minutes.
2. I carpool to work with two other people. We all live in the suburbs, and there's no convenient train or bus we can take.
3. I take the bus to work every day. I usually read a book during the trip, so I don't mind the commute.
4. I'm lucky. My job is twenty minutes from my apartment, so I can walk to work. It's great exercise!
5. I drive to work every day. It takes almost an hour, and the traffic is pretty heavy. It's no picnic.
6. I live pretty far from my job, but, luckily, I don't have to drive. There's a commuter rail station five minutes from my house.

### Chapter 8, Grammar 2

1. Turn right at the light. Our office is on the corner.
2. Don't drive to work today. Take public transportation.
3. Pull over. Don't step out of your car.
4. Park in the garage by the bank.
5. Turn left on Orchard Street. We're the third house on the right.
6. Don't forget to leave early today. There's going to be a lot of traffic.

### Chapter 8, Conversation 1

- Why is the traffic moving so slowly?
- There was an accident near Exit 12B

.

### Chapter 8, Conversation 2

- Hi, I need to rent a car for the week.
- OK, what kind of car would you like?
- A compact car, please.
- I'm sorry. All the compacts are rented. Would a full-size car be OK?
- Does it cost more than a compact?
- Normally yes. But for a week's rental, we can offer it at the same price.
- Great. Thank you.
- Will you be dropping the car off at this location?
- No, I need to return it in Springfield. Is that possible?
- Of course. It's no problem at all.

### Chapter 8, Comprehension 1

Brian: Ellen, the Art Department did a terrific job. The brochure looks great.

Ellen: I agree. And they worked very hard to finish on schedule.

Brian: Our client is going to love this.  
Ellen: I think so. Wait here's exit 9. Is this the exit?  
Brian: Let me see... yes. They said to take exit 9 and then take Route 18 North.  
Ellen: Ok. So we're taking Route 18 North now?  
Brian: Yes. They said to stay on Route 18 North for about two miles and then take the Pine Street Exit.  
Ellen: Well, here's Pine Street.  
Brian: Now make your second left onto Willow Lane.  
Ellen: OK, here we go.  
Brian: It's the third building on the right, number 433.  
Ellen: There it is. Are you ready?  
Brian: I'm ready.

### Chapter 8, Speaking / Role Play

– Hello?  
– Hey, where are you? Our presentation is in half an hour!  
– I know, I know. There was a major accident on Route 90. Traffic was blocked in both directions.  
– Is it moving now?  
– It's starting to move very slowly. I'm close to Exit 12. Are there any back roads I can take to work?  
– Exit 12 ... Hmm ... Is that the Laurel Avenue exit?  
– Yes. Yes it is.  
– OK. Take Exit 12. Drive down Laurel Avenue. At Mount Pleasant Street, turn left.  
– Oh, OK. I know my way from Mount Pleasant.  
– You should be here in about 15 minutes. I'll set everything up for the presentation.  
– Thanks a lot. I'll see you soon.

### Chapter 9, Grammar 1

1. I would really like to see the Van Gogh exhibit. I haven't been to the museum in a long time.
2. I went out for lunch with my friends today. Yesterday I took my girlfriend to a restaurant. And tonight  
I'm going out with my family to celebrate my mother's birthday.
3. I saw that new science fiction film last night. It was really bad!
4. Gina and I used to go to the ballet a lot. This year we've both been too busy to go.
5. I've been working late the past two weeks. It's tiring.
6. I've been eating a lot less junk food. I think I'm starting to lose weight.

### Chapter 9, Conversation 1

– Have you seen any good movies lately?

– Yes, I just saw the new romantic comedy with Kate Nelson.

### **Chapter 9, Conversation 2**

- Rosalyn Theater Box Office. How can I help you?
- Hi, I'd like to buy tickets for Chicago?
- What day would you like to see the show?
- Next Saturday, November 27th.
- Would you like the evening or matinee performance?
- It depends on the seats you have available.
- We're almost sold out for the evening show. We only have a few balcony seats left.
- Do you have any orchestra level seats for the matinee performance?
- Let me check. Yes, we do. How many do you need?
- Two, please.
- OK. So that's two seats in the orchestra section for Saturday, November 27th.

### **Chapter 9, Comprehension 2**

- Wendy, have you seen the latest Billy Reed film?
- Yes, it was so funny. I couldn't stop laughing.
- It was pretty funny. It was actually better than I expected.
- What do you mean?
- Well, I read that it was kind of a stupid movie, but I liked it.
- You read too many reviews.
- Well, I like to hear what the critics have to say.
- I prefer to decide whether I like something or not on my own.
- I know what you mean. You're probably right. Hey, do you want to get something to eat?  
I've been wanting to try BB's Bar and Grill around the corner.
- Oh, let's not go there. I heard it's terrible. There was also a really bad review in the local paper.
- A review? Really? I thought you didn't pay attention to reviews.
- You got me there. OK, let's check it out, so I can decide whether or not the reviews were right.

### **Chapter 9, Speaking / Role Play**

- Have you been to the ballet lately?
- Yes, I recently saw Giselle.
- Really? With the San Francisco Ballet?
- Yes, they're here on tour.
- I know. I've been trying to get tickets for weeks.
- Yes, I heard all the performances are sold out.
- So how was it?

- Oh, it was absolutely amazing.
- How was Katarina Petrova as Giselle?
- She was exquisite. She’s such a beautiful dancer.
- Do you know the next stop on their tour?
- Their last performance is tonight, and then they head to Toronto.
- Hmm ... I have a sister in Toronto.

### Chapter 10, Vocabulary 1

1.
  - Are we going to make next week’s deadline on the Shipley presentation?
  - I don’t think so.
  - I’ll ask Mr. Whitson if we can have a few more days.
2.
  - Tomorrow is the deadline for the status report.
  - I know. I’ll have it ready in the morning.
3.
  - We’re going to miss the deadline on the Dupont project.
  - How can we speed things up?
  - I need some help with the research.
  - I’ll see what I can do.
4.
  - What’s the status of the Rollins report?
  - I’m going to finish it today.
  - Really? It’s not due until next week.

### Chapter 10, Vocabulary 3

1. What’s the status of the project?
2. Do everything you can to finish the proposal by tomorrow.
3. Can you estimate a budget for the project yet?
4. Can we still meet Monday’s deadline?
5. You said in your phone message that you’re behind schedule with the work plan.
6. What’s slowing the project down?
7. The design for the brochure is due tomorrow. How are you doing on it?
8. Nice job on the project.

### Chapter 10, Grammar 4

1. project
2. project

3. progress
4. progress
5. produce
6. produce

#### Chapter 10, Conversation 1

- How much more time do you need on the Hilliard project?
- I think I'll be able to finish it by next week.

#### Chapter 10, Conversation 2

- How's the Underwood project coming?
- We're a bit behind schedule.
- How far behind schedule?
- About three weeks.
- Three weeks? What seems to be the problem?
- I don't know. Everything is just taking longer than I planned.
- I don't think it's going to work out with you as project manager.
- What do you mean? Are you firing me?
- No, I'd like you to focus on the research. We'll let Greg project-manage.
- I'll work harder. I'll come in every weekend.
- I'm sorry, Mike. We just can't miss this deadline.

#### Chapter 10, Comprehension 1

Ellen: So, how are things going with the Schiffer account?

Brian: Well, I think we have a very strong campaign, but...

Ellen: ...but?

Brian: ...the art department is late with the brochure designs.

Ellen: How late?

Brian: They're due tomorrow, and they haven't even started yet.

Ellen: I'll talk to the art director.

Brian: OK

Ellen: What about the copy?

Brian: David finished the final draft yesterday and he gave it to me this morning.

Ellen: How is it?

Brian: It's excellent.

Ellen: Good. When's our presentation?

Brian: Thursday at 10:00.

Ellen: Great. Let's meet again on Wednesday afternoon to prepare.



### **Chapter 10, Speaking / Role Play**

- So how's the Grafton campaign coming along?
- It's going very well. I'm actually ahead of schedule.
- Really? That's great news.
- It'll be ready by Friday.
- Excellent. How about the presentation for Mr. Olsen?
- That's running a little late.
- How late?
- Just a day or two. I'm waiting for some data from marketing.
- I'll call Carol and remind her that we need the data right away.
- Thanks. That would be great.
- Well, keep up the good work.

### **Chapter 11, Vocabulary 4**

1. Do you like ice cream?
2. What do you think about all the snow we've had?
3. It's been great talking to you.
4. Matt is at the gym at 5:00 a.m. every morning.
5. I'm arriving late because my flight was delayed.
6. That was some yoga class.

### **Chapter 11, Grammar 3**

1. We haven't taken a vacation for a long time.
2. I'm taking a cooking class at the Culinary Academy.
3. I don't have a lot of free time.
4. Leo won't be in tomorrow.
5. Allison can speak a little Chinese.
6. I belong to a ski club.

### **Chapter 11, Conversation 1**

- Is Richard a friend of yours?
- Yes, I've known him for ages.

### **Chapter 11, Conversation 2**

- You look familiar.
- Do I? I don't think I know you.
- I'm pretty sure I've seen you before. Do you go to 10th Street Gym?

- I work there, actually. I'm a trainer.
- That's where I've seen you. I'm at the gym all the time.
- Wait, you take yoga classes with Vanessa, don't you?
- Yes, I do. She's fantastic!
- She sure is. I'm Amelia, by the way.
- Nice to meet you, Amelia. I'm Rick.
- It was nice meeting you. See you at the gym!

### Chapter 11, Comprehension 2

- Excuse me. You look familiar. Are you Jill Peterson?
- No, I'm not Jill. I'm Karen. You're thinking of my sister. We look similar.
- Wow. You sure do look alike. I'm sorry for the mix-up.
- So how do you know Jill?
- I'm an old colleague of hers. We used to work together at Harper Industries.
- That was in Pittsburgh, wasn't it?
- Yes, it was. I'm Leonard, by the way. Leonard DiMarco. What's Jill up to now?
- She lives here in Philadelphia. She's a financial advisor at Southern Bank.
- Well, please say hi to her from me.
- I will. It's Leonard, right?
- Yes. Leonard DiMarco.
- Well, it's been nice talking to you.
- Likewise.

### Chapter 11, Speaking / Role-play

- Are you enjoying yourself?
- Yes, it's a fun party, isn't it?
- It sure is. Mark throws great parties.
- So how do you know Mark?
- He's a good friend of mine and also a colleague. What about you?
- He's a friend of my husband's. Maybe you know him — Alex Carson.
- Yes, I know Alex. He's my boss.
- Really? What do you do in marketing?
- I'm a graphic designer.
- So is Mark, isn't he?
- Yes, he is. We work very closely together.
- Well, I hope my husband is a good boss.
- He sure is. Everyone loves working on his team.

## Chapter 12, Quiz 3

1.

- Excuse me, where can I find tuna?
- Canned tuna?
- Yes.
- Aisle ten.

2.

- You want me to fill it up?
- Actually, no. We need directions. Which way is it to Route 29?
- 29? Make a left at the light and drive about a mile. You'll see signs for it.
- Great. Thank you so much.

3.

- We only have balcony seats left for the performance tonight.
- Are they good seats?
- Yes, they're quite good. How many do you need?
- Two, please.

4.

- How is the conference preparation going?
- Everything is coming along fine.
- Are we still within the budget?
- Yes, we're four or five hundred dollars under at the moment.

5.

- Great place to have a party, isn't it?
- Sure is. I love this place. The food, the atmosphere, the service — it's the best in town.
- So how do you know Claire?
- She's a friend of my wife's.